

## Extra-Curricular Clubs Guidelines & Regulations 2022/23

ROTTERDAM INTERNATIONAL SECONDARY SCHOOL

- Students are required to follow the school rules that are set out in the Wolfert Student Handbook.
- The school reserves the right to cancel the ECA enrollment of any child due to non-payment of club fees or failure to follow school rules. Those registrations that are cancelled will not be refunded.
- The school reserves the right to have the final selection of students participating in ECA.
- Students are required to wear the appropriate clothing for their selected club.
- Students are to adhere to the fair play agreement.
- Club participants are required to attend clubs as they were regular lessons. Attendance will be taken with absences being noted. Students with two or more \*unexplained absences per term will be removed from the club.
- Club payments are required to be submitted before the payment deadlines, with those payments made after the deadline incurring a €10 late fee.
- Refunds are possible until the closing date of the club sign-up. After the closing date, there will be no refunds.
- Students are required to be picked up/leave the school property promptly after their club has finished. Students attending off-site clubs are responsible for the organisation of their own travel arrangements to and from the venues.
- Payment of ECA clubs is to be completed via an email link that will be generated and sent out once you have signed your child up online.
- Payment request emails will be sent directly to parent emails registered on Magister.